

# Welcome Guide

Custom furniture design for Individual clients

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# Before you start

Hello, how exciting it is to accompany you in the design of a piece of furniture designed exclusively for you and your space! This service was created for people who value personalized, functional, and distinctive design. It's not just a piece of furniture, but a piece that fits you and your way of life.

In this guide, I explain how we'll work step by step, what you need to know, what you'll receive, and how to make everything run smoothly, even remotely.



# Hello! Have we met?

I am an Architect specialized in Interior Design from Venezuela, currently based in Buenos Aires. For the past seven years, I have focused on creating functional and personalized designs that enhance my clients' quality of life. From transforming interiors to designing custom furniture, I bring a thoughtful approach tailored to each project's needs.

I love connecting with my clients to uncover their needs, dreams, and the unique stories their spaces should tell.

Together, we create designs that are not only beautiful but also deeply meaningful.



## My values

### 1 Communication

I clearly express ideas and visions, and I have the ability to thoroughly understand design needs, answer key questions, and align expectations with ease.

### 2 Creativity

In order to design new, unique and exciting projects.

### 3 Attention to detail

I can find and correct small details in my designs, so I can deliver a satisfactory project.

### 4 Good customer relations

Trust is the basis of any client/customer relationship. architect. Your trust will allow me to do the best job according to your needs.



# Project Summary

## Service:

Custom Furniture Design – Individual clients

## Ideal client:

People looking for custom furniture that fits their space, style, and needs.

## This is what's included:

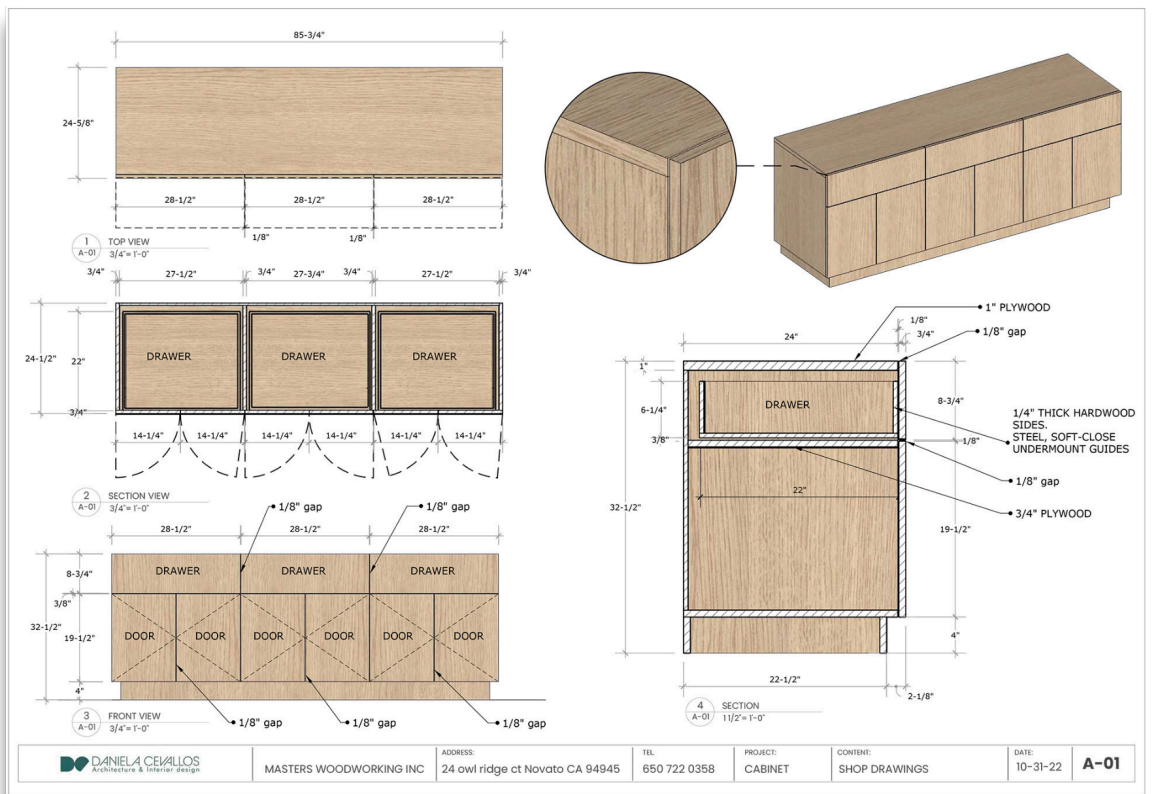
- Inspirational moodboard
- Detailed 2D drawing with measurements and views
- 3D views of the furniture
- Realistic renderings to imagine what it will look like
- Ready-to-manufacture PDF files (which you can give to your trusted carpenter)



## Important

- Editable .skp or .layout files available at additional cost.





## Service Objectives

- Designing furniture that looks good and works well.
- Make the most of your space.
- Make safe decisions before ordering something.
- Avoid errors or misunderstandings with the manufacturer.

[See the full process →](#)

# Project Phases

## 1 Inspiration and measurements

To get started, I need you to send me:

- Photos and measurements of the space where the furniture will go
- Visual references or style you like (Pinterest, Instagram, etc.)
- What are you going to store or what will the furniture be used for?
- Approximate manufacturing budget
- 50% down payment

## 2 Initial design

I present you a moodboard + 3D view to visualize the idea.

**Includes 1 round of review for general adjustments**

## 3 Technical plans

Once the design is approved, I prepare the 2D plans with exact measurements and details of materials, hardware, etc.

**Includes 1 round of technical review**

## 4 Renders (optional)

If you request it, I will provide you with one or more realistic images to show how the finished piece of furniture will look.

**Includes 1 minor adjustment review**

## 5 Final delivery

50% of the remaining payment upon final delivery.

# Deliverables

I organize a final PDF in a Google Drive folder with:

- Mood board
- 3D Views
- Technical plans
- Renders (if applies)
- PDF file for you to use with your carpenter

Editable files can be requested separately for an additional cost.



# What do I need to get started?

Help yourself with this list by checking off the items you've already done and carefully reviewing the items you still need to do.

- |   |  |                          |
|---|--|--------------------------|
| 1 | Photos from space                        | <input type="checkbox"/> |
| 2 | Exact measurements of the space          | <input type="checkbox"/> |
| 3 | Style you like                           | <input type="checkbox"/> |
| 4 | Visual references                        | <input type="checkbox"/> |
| 5 | Intended use of the furniture            | <input type="checkbox"/> |
| 6 | Estimated budget                         | <input type="checkbox"/> |
| 7 | 50% down payment to reserve the project. | <input type="checkbox"/> |

Please send me all this information by email to: [studio@daniela-cevallos.com](mailto:studio@daniela-cevallos.com)

# Tools and Communication

These are the ways in which we can communicate and send information to each other.

## Gmail

For file sharing and progress confirmation.

## Google meet

Follow-up and review video calls.

Meetings: [Google Meet](#)

## Google drive

Shared folder to organize the project. I'll send you an invitation to your email.

Contact information:



[studio@daniela-cevallos.com](mailto:studio@daniela-cevallos.com)

Working hours:



Monday to Friday 10am to 6pm  
(GMT-3) Buenos Aires, Argentina

Preferred contact method:

Via email

Response time:



4 to 6 hours, except weekends.

# Frequently Asked Questions

## Can I use these plans with any carpenter?

Yes, they're designed for that. They're clear, detailed, and easy to read.

## What if I want to change something later?

You get two (2) revisions included. If you want more changes later, we'll quote them separately.

## Can I see what it would look like before I order it?

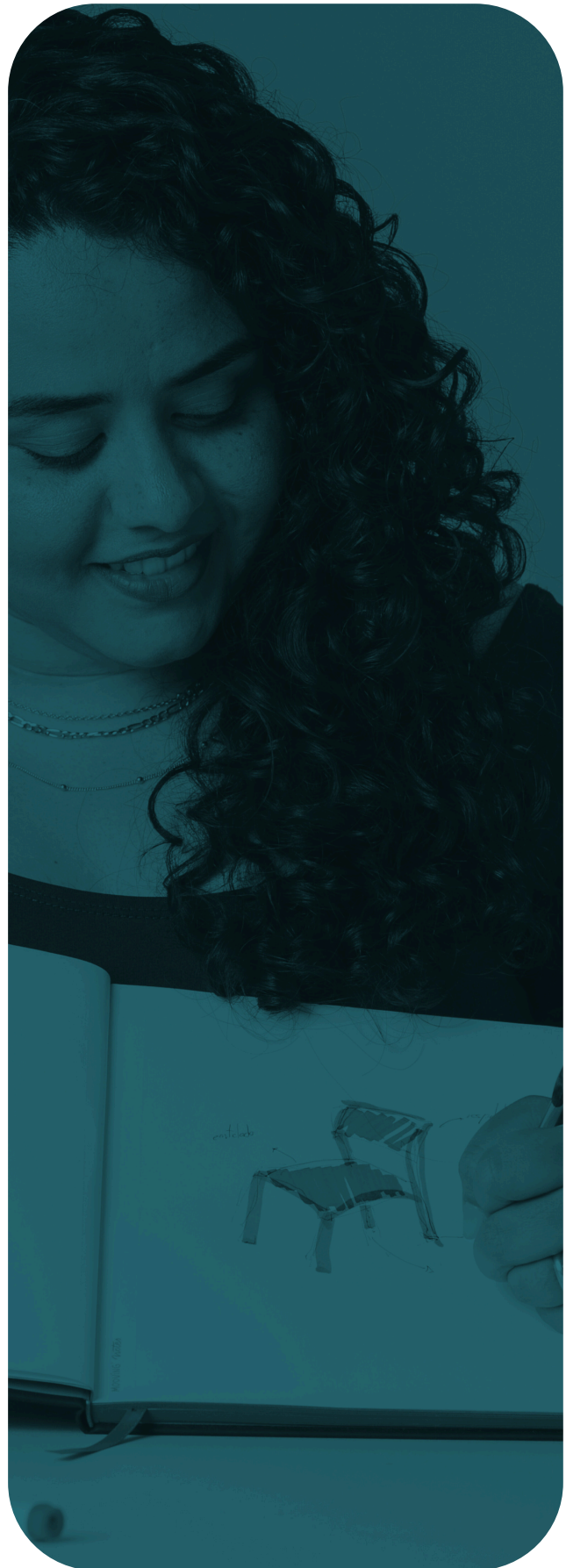
Yes, renderings help you visualize everything before manufacturing.

## Can I order editable files?

Yes, but they're not included by default. You can request them for an additional cost.

## Can I see examples of your work?

You can visit [my portfolio](#) and take a look at several of my projects.





# Terms and Conditions

In this section you will find everything you need to know when hiring me.

## Revision

During the visualization and rendering phase, one (1) revision is allowed.

Additional revisions will be charged at a 5% surcharge on the total budget, per round.

## Acceptance and/or approval

The project is considered accepted and/or approved once delivery is complete.

No subsequent modifications or claims may be made.

The project is considered complete when the deliverables are sent to the email address provided.

## Delivery and provision of service

The entire service is provided 100% digitally.

Files will be delivered via email and Google Drive.

## Intellectual property

Projects may be used for promotional and non-commercial purposes (website, social media, portfolio), provided the confidentiality of the person who contracted the service is maintained.

## Physical execution of the project

The service is limited to design and consulting, and does not include construction management or execution supervision.

## Cancellation

If you decide not to continue after the first two phases, you must communicate by email.

The 50% advance payment, corresponding to work already completed, will not be refunded. (It is paid up to the amount completed.)



## Payments

- 50% initial to start the project.
- Remaining 50% upon final delivery.

## International payment methods

All invoices are issued in USD. For international clients I currently accept:

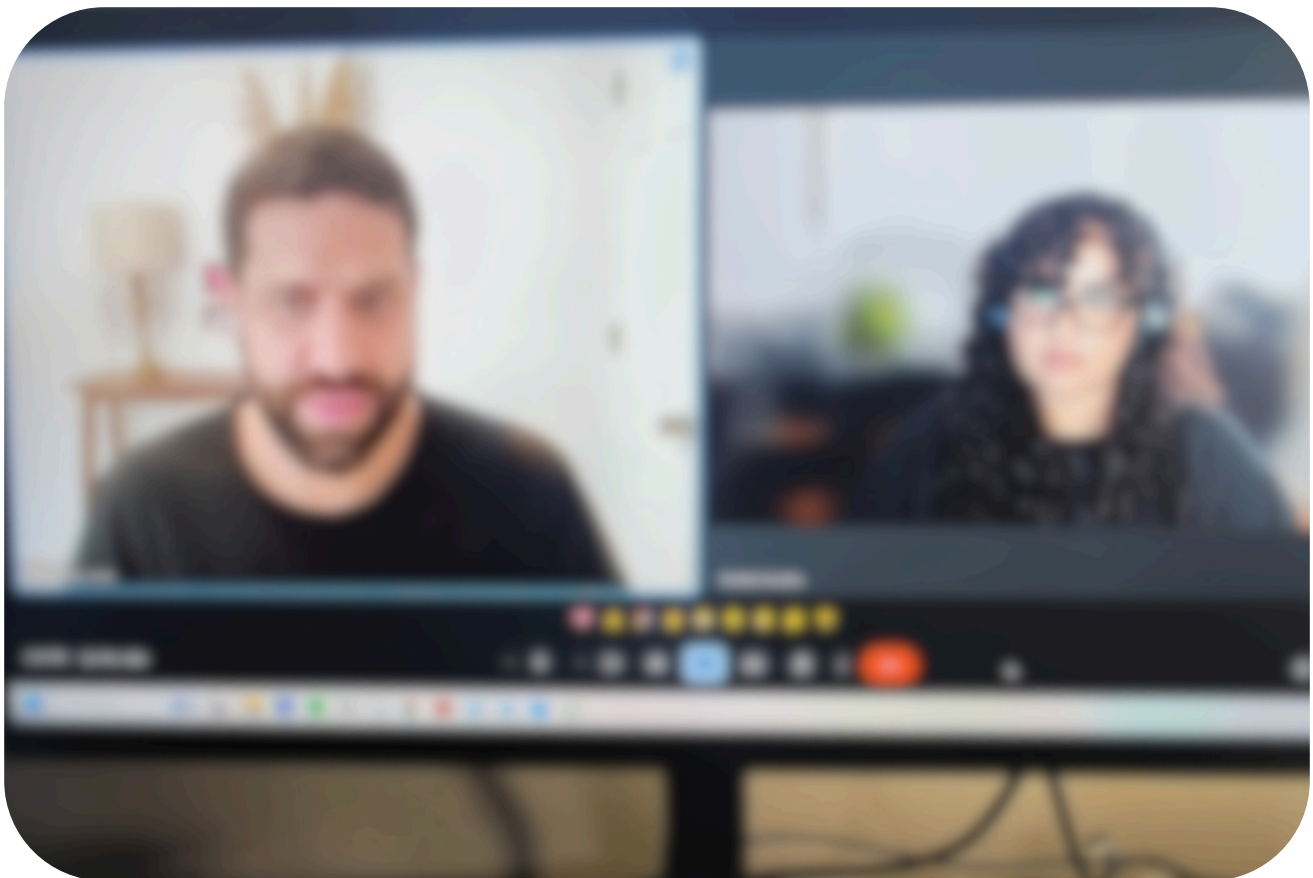
- PayPal – payment by card or PayPal balance (a 1.5% processing fee applies).
- Wise – bank transfer using my AirTM USD account details (recommended option, lower fees).
- AirTM – direct USD transfers through the AirTM platform.

I will send you the transfer details via email once you confirm the payment method.

**Any delay in payments may affect delivery times or temporarily suspend the project.**

# Next steps

- 1 Take the time to read the contract and ask any questions you may have.
- 2 If you're aligned with my approach and excited about this process, you can schedule a free call with me using this link:  
[> Discovery Call](#)
- 3 Wait for my confirmation and get ready to start working with me on this exciting project.





# Let's get started!

Thank you for letting me design something so special for you.

A well-made piece of furniture transforms a space... and that's exactly what I want to achieve with you.

